

**Minutes November 8, 2023**  
**Crisis Management Team Regular Meeting**  
**Waxahachie Independent School District**

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The Crisis Management Team of the Waxahachie Independent School District met on November 8, 2023, for a Regular Meeting. With a quorum present Lee Auvenshine, General Counsel, called the meeting to order at 11:30 a.m. Those present: Ryan Kahlden, Lyssa Ridlehuber, Dr. David Averett, Thomas Griffith, Jenny Bridges, John Rodgers, Kim Kriegel, Kam Bridgers, Megan Womack, Toby Mash, Kyra Burns, Lt. Chris Dickinson, Melissa Bousquet, Andy Reeves, Belvis Noland, Christian Garippa, Jason Venable, Monica James, WPD Chief Joe Wiser, Stephanie Heimbuch, and Lisa Mott.

Thomas Griffith made a motion for approval of Minutes from the previous meeting with a second by Toby Mash, and the motion carried unanimously.

At 11:32 a.m. the team entered Closed Session by general consent and unopposed announcement of presiding officer pursuant to Section 551.076 of the Government Code to deliberate:

- The deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan);
- The deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific terroristic threats;
- The district's performance in response to intruder audits conducted by the Texas School Safety Center; and
- The full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

The Crisis Management Team reconvened into Open Session at 12:34 p.m.

Discussion Items:

- Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
  - Some recent changes in the SRO program in that there are some new faces on the team – Officer James Lewis went back to the department to be a detective and was replaced by Officer Andrew Williams
  - Officer Noland is doing a great job leading the Security team – we recently had three vacancies and been able to fill two of them so far with those officers going to training in November and January.
- Discussion of potential grant opportunities, particularly including SAFE Grant Cycle 2.
  - WISD applied at the earliest opportunity for this grant – have received initial funding and plan to use on the bullet resistant film being installed at all campuses, fencing at campuses that needed it, and silent panic alert buttons to be installed in the front office of all campuses – Cycle 2 will have additional funds available but awaiting info on what the funds can be used on.
- Discussion regarding safety training at campuses pertaining to all hazards and threats, including the anticipated assistance of the Waxahachie Fire Department during fire drills.
  - All campuses have scheduled their drills for the school year and trainings done – the fire marshal will start going to the secondary campuses at unscheduled time to conduct a “surprise” fire drill that will go in place of their scheduled monthly drill.
- Discussion of campus-reunification drill which will involve a junior high school in Spring 2024 and an active shooter training exercise at WHS in June 2024.
  - Reunification drill will work as it has in previous drills where the City and WISD will work in collaboration with each other – school will be Coleman Jr High and drill will be held in April

- Active Shooter Training Exercise still set to occur at WHS in June 2024 that will involve multiple law enforcement agencies as well as the fire department, ambulance service, Emergency Management, and the local hospital – focus of the drill will be to stop the dying.
- Discussion and possible action to approve any items recommended in closed session.
  - No additional items were recommended in closed session that need action.

Toby Mash made a motion to adjourn with Thomas Griffith giving the second and the motion passed unanimously. The meeting adjourned at 12:48 p.m.

# Notice of Regular Meeting of the WISD Crisis Management Team

## Waxahachie ISD Crisis Management Team

The role of the District Crisis Management Team is to maintain and update the District Crisis Management Plan, ensure all required staff complete required training, provide tabletop drills on a regular basis, debrief and evaluate district and campus crisis response, provide leadership and support for campus staff, and provide and maintain crisis plans for all staff aligned with the District Crisis Management Plan. The District Crisis Management Team serves as the School Safety and Security Committee in compliance with Section 37.109 of the Education Code.

A meeting of the Waxahachie ISD Crisis Management Team will be held on November 8, 2023, beginning at 11:30 AM in the boardroom of the Waxahachie ISD Administration Building located at 411 N. Gibson Street, Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice agenda.

### A. CALL TO ORDER

1. Announcement by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
2. Consideration and approval of Minutes from previous meeting.

### B. CLOSED SESSION

1. Pursuant to Section 551.076 of the Government Code, the District Crisis Management Team will deliberate:
  - a. the deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan);
  - b. the deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific criminal activity and terroristic threats;
  - c. the district's performance in response to intruder audits conducted by the Texas School Safety Center; and
  - d. the full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

### C. RECONVENE TO OPEN SESSION – DISCUSSION ITEMS

1. Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
2. Discussion of potential grant opportunities, particularly including SAFE Grant Cycle 2.
3. Discussion regarding safety training at campuses pertaining to all hazards and threats, including the anticipated assistance of the Waxahachie Fire Department during fire drills.
4. Discussion of campus-reunification drill which will involve a junior high school in Spring 2024 and an active shooter training exercise at WHS in June 2024.
5. Discussion and possible action to approve any items recommended in closed session.

### D. ADJOURN

## Notice of Regular Meeting of the WISD Crisis Management Team

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: *November 3, 2023*

*3:25 PM*  
  
For the District Crisis Management Team