

**Minutes August 9, 2023**  
**Crisis Management Team Regular Meeting**  
**Waxahachie Independent School District**

---

The Crisis Management Team of the Waxahachie Independent School District met on August 9, 2023, for a Regular Meeting. With a quorum present Lee Auvenshine, General Counsel, called the meeting to order at 11:32 a.m. Those present: Ryan Kahlden, Lyssa Ridlehuber, Dr. David Averett, Lisa Mott, Thomas Griffith, Jenny Bridges, John Rodgers, Kim Kriegel, Kam Bridgers, Megan Womack, Toby Mash, Kenya Larkin Landers, Rolando Gomez, and Erin Edmondson.

Jenny Bridges made a motion for approval of Minutes from the previous meeting with a second by Thomas Griffith, and the motion carried unanimously.

At 11:35 a.m. the team entered Closed Session by general consent and unopposed announcement of presiding officer pursuant to Section 551.076 of the Government Code to deliberate:

- Active threat plan utilized at each campus;
- Deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan) and discuss anticipated changes to the plan under 37.108 (a) of the Education Code;
- The full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

The Crisis Management Team reconvened into Open Session at 12:31 p.m.

Discussion Items:

- Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
  - All is going very well – conducting joint training with SROs and security officers – also training staff at campuses on the Standard Response Protocol and DIRS – board approved the hire of another officer which we have done.
- Discussion regarding safety training at campuses pertaining to all hazards and threats, including the scheduling of such drills for all campuses for the 2023-24 school year.
  - Lt. Dickinson has been to most campuses to go over training of staff in Standard Response Protocol – will ask the campuses to go ahead and schedule their drills for the school year – we will continue to use DIRS to do the drills.
- Discussion of multi-hazard operations plan and potential action to approve changes.
  - Changes made to our current EOP to address the addition of portable buildings – motion made by Toby Mash with a second from Thomas Griffith to approve the changes made to the EOP and motion approved unanimously – there are other changes that will occur but only to the formatting of the EOP not to the content which will be discussed at the meeting in September.
- Discussion regarding HB3 requirement for armed security officers at every campus.
  - HB3 requires school districts to have an armed person at every campus – within the statute it states certified peace officer but we will submit a resolution to ratify the statute that we will have armed security officers at all campuses to be in compliance.
- Discussion of potential change of meeting time for next meeting.
  - There is a need to change the date of the next meeting to September 6 to allow for approval of the newly formatted EOP so that it can then go to the September 11 WISD Board of Trustees meeting for approval.

- Discussion and possible action to approve any items recommended in closed session.
  - No items recommended in closed session that need approval.

Rolando Gomez made a motion to adjourn with Kim Kriegel giving the second and the motion passed unanimously. The meeting adjourned at 12:43 p.m.

## **Notice of Regular Meeting of the WISD Crisis Management Team**

### **Waxahachie ISD Crisis Management Team**

**The role of the District Crisis Management Team is to maintain and update the District Crisis Management Plan, ensure all required staff complete required training, provide tabletop drills on a regular basis, debrief and evaluate district and campus crisis response, provide leadership and support for campus staff, and provide and maintain crisis plans for all staff aligned with the District Crisis Management Plan. The District Crisis Management Team serves as the School Safety and Security Committee in compliance with Section 37.109 of the Education Code.**

A meeting of the Waxahachie ISD Crisis Management Team will be held on August 9, 2023, beginning at 11:30 AM in the boardroom of the Waxahachie ISD Administration Building located at 411 N. Gibson Street, Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice agenda.

**A. CALL TO ORDER.**

1. Announcement by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
2. Consideration and approval of Minutes from previous meeting.

**B. OPEN SESSION**

1. General Discussion of Waxahachie ISD's Multi Hazard Emergency Operations Plan (Crisis Management Plan) and expectations of Texas School Safety Center.

**C. CLOSED SESSION.**

1. Pursuant to Section 551.076 of the Government Code, the District Crisis Management Team will deliberate:
  - a. the active threat plan utilized at each campus;
  - b. the deployment, and specific occasions for implementation, of security personnel and devices, in drills and in response to potential threats, particularly in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan); and discuss anticipated changes to the plan under 37.108 (a) of the Education Code; and
  - c. the full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

**D. RECONVENE TO OPEN SESSION – DISCUSSION ITEMS**

1. Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Chris Dickinson.
2. Discussion regarding safety training at campuses pertaining to all hazards and threats, including the scheduling of such drills for all campuses for the 2023-24 school year.
3. Discussion of multi-hazard operations plan and potential action to approve changes.
4. Discussion regarding HB3 requirement for armed security officers at every campus.
5. Discussion of potential change of meeting time for next meeting.
6. Discussion and possible action to approve any items recommended in closed session.

**Notice of Regular Meeting of the WISD Crisis Management Team**

E. ADJOURN.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: August 4, 2023

  
\_\_\_\_\_  
For the District Crisis Management Team

② 3:45 PM