

## Minutes January 25, 2023

### Crisis Management Team Regular Meeting

#### Waxahachie Independent School District

---

The Crisis Management Team of the Waxahachie Independent School District met on January 25, 2023, for a Regular Meeting. With a quorum present, General Counsel Lee Auvenshine called the meeting to order at 11:31 a.m. Those present: Rolando Gomez, Lt. Josh Oliver, Jenni McLemore, Ryan Kahlden, Ginger Robinson, Kate Authier, Daniel Frisby, Lyssa Ridlehuber, Kim Kriegel, Melissa Bousquet, Erin Edmondson, Kam Bridgers, Kyra Burns, Toby Mash, Jason Venable, Dr. David Averett, Theresa Burkhalter, Lisa Mott, Dr. Dustin Binnicker, Lt. Chris Dickinson, Thomas Griffith, John Rodgers, Christi Kubin, Jacob Perry, and Belvis Noland.

Toby Mash made a motion for approval of Minutes from the previous meeting with a correction to the date listed in the top paragraph which was incorrect. Rolando Gomez seconded, and the motion carried unanimously.

At 11:33 a.m. the team entered Closed Session by general consent and unopposed announcement of presiding officer pursuant to Section 551.076 of the Government Code to deliberate:

- Deployment, and specific occasions for implementation, of security personnel and devise, in general and specifically in relation to the district's multi-hazard emergency operations plan (Crisi Management Plan) under 37.108 (a) of the Education Code;
- Deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific terroristic threats;
- The district's performance in response to intruder audits conducted by the Texas School Safety Center, along with findings and proposed corrective actions; and
- The full tri-annual security audit of the district's facilities required under Section 37.208 (b) of the Education Code.

The Crisis Management Team reconvened into Open Session at 12:42 p.m.

#### Discussion Items:

- Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Josh Oliver.
  - Thankful to WISD Board for giving permission to hire two more officers to be able to have an officer at each junior high campus now – in the process of getting those two people hired.
- General discussion of the response of Waxahachie ISD and the Waxahachie Police Department to terroristic threats, and the combined effort of both entities to ensure appropriate school discipline and criminal punishment for those who perpetrate threats.
  - Two recent incidents occurred where terroristic threats were made – families of the campus who received the threat were notified by the principal – there was an enhanced presence of security and PD at the campus as well as every student walking through the metal detector – was determined the threats were not credible and during investigation learned the identities of the perpetrators and currently pursuing criminal charges against both – thankful for partnership between WPD, security, and WISD Technology Dept. to investigate these issues
- Discussion of Waxahachie ISD's system to allow students, parents, staff, and community members to anonymously report bullying, drugs, threats, and suspicious, dangerous, or criminal activity on district property.
  - The District uses Tip411 for their anonymous reporting system and have been happy with their service thus far, but have found that they will not differentiate between a tip and a threat – due to this the District will be looking for another vendor to use for anonymous reporting and currently working with Reach Council to secure the vendor

- Discussion of planned improvements and security upgrades and related potential grant-funded opportunities.
  - TEA gave all school districts a process to use to analyze needs based on the safety guidelines from the TX School Safety Center like putting shatter resistant film on all windows of the lower level of a building – WISD is in the process of getting quotes for this product – fencing is also an option to use instead of the film; we are also getting quotes to put in a hard wired panic alert button on all campuses; also working to establish a vendor and quoting on kiosks to place outside of buildings so a visitor can sign in before they ever enter the building.
- General discussion regarding the full tri-annual security audit of the district’s facilities required under Section 37.108(b) of the Education Code.
  - All districts undergo audit process every three years and this committee ultimately oversees the process – Committee members are conducting the audit this year and teams have already started – all audits will be done by the meeting in April 2023 with a full report being done by the meeting in June 2023 – action items will then be presented to the Board in July 2023 – all audit results are confidential.
- General discussion regarding the district’s performance in response to intruder audits conducted by the Texas School Safety Center.
  - Eight campuses have undergone the state auditor intruder audit – access has not been gained from the outside at any of the eight campuses – did have one campus with a propped open classroom door which made that campus out of compliance.
- Discussion regarding the intruder detection audit report findings for Waxahachie Global High school and action to approve appropriate corrective action.
  - We have been provided the complete report findings from the Texas School Safety Center’s Intruder Detection Audit for Global High School on January 18, 2023. Global HS did not have an exterior door that was found open but did have an interior classroom door that was open which resulted in a finding requiring corrective action in the form of training for staff. Training will be conducted on campus for all staff members to attend on importance of all doors to be closed and locked at all times. There will be training for the teachers and aides in the classroom where the door was found open as well.
- Discussion and possible action to approve any items recommended in closed session.
  - There were no items to discuss or approve from closed session.

Thomas Griffith made a motion to adjourn with Kam Bridgers giving the second and the motion passed unanimously. The meeting adjourned at 1:02 p.m.

# **Notice of Regular Meeting of the WISD Crisis Management Team**

## **Waxahachie ISD Crisis Management Team**

**The role of the District Crisis Management Team is to maintain and update the District Crisis Management Plan, ensure all required staff complete required training, provide tabletop drills on a regular basis, debrief and evaluate district and campus crisis response, provide leadership and support for campus staff, and provide and maintain crisis plans for all staff aligned with the District Crisis Management Plan. The District Crisis Management Team serves as the School Safety and Security Committee in compliance with Section 37.109 of the Education Code.**

A meeting of the Waxahachie ISD Crisis Management Team will be held on January 25, 2023, beginning at 11:30 AM in the boardroom of the Waxahachie ISD Administration Building located at 411 N. Gibson Street, Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice agenda.

**A. CALL TO ORDER.**

1. Announcement by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
2. Consideration and approval of Minutes from previous meeting.

**B. CLOSED SESSION.**

1. Pursuant to Section 551.076 of the Government Code, the District Crisis Management Team will deliberate:
  - a. the deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in relation to the district's multi-hazard emergency operations plan (Crisis Management Plan) under 37.108 (a) of the Education Code;
  - b. the deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in response to specific terroristic threats;
  - c. the district's performance in response to intruder audits conducted by the Texas School Safety Center, along with findings and proposed corrective actions; and
  - d. the full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.

**C. RECONVENE TO OPEN SESSION – DISCUSSION ITEMS**

1. Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Josh Oliver.
2. General discussion of the response of Waxahachie ISD and the Waxahachie Police Department to terroristic threats, and the combined effort of both entities to ensure appropriate school discipline and criminal punishment for those who perpetrate threats.
3. Discussion of Waxahachie ISD's system to allow students, parents, staff, and community members to anonymously report bullying, drugs, threats, and suspicious, dangerous, or criminal activity on district property.
4. Discussion of planned improvements and security upgrades and related potential grant-funded opportunities.

## Notice of Regular Meeting of the WISD Crisis Management Team

5. General discussion regarding the full tri-annual security audit of the district's facilities required under Section 37.108 (b) of the Education Code.
6. General discussion regarding the district's performance in response to intruder audits conducted by the Texas School Safety Center.
7. Discussion regarding the intruder detection audit report findings for Waxahachie Global High School and action to approve appropriate corrective action.
8. Discussion and possible action to approve any items recommended in closed session.

D. ADJOURN.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: January 20, 2023  
at 3:25 PM   
For the District Crisis Management Team