

Minutes August 3, 2022
Crisis Management Team Regular Meeting
Waxahachie Independent School District

The Crisis Management Team of the Waxahachie Independent School District met on August 3, 2022, for a Regular Meeting. With a quorum present, General Counsel Lee Auvenshine called the meeting to order at 11:30 a.m. Those present: Philip Gurke, Rolando Gomez, Lt. Josh Oliver, Jacob Perry, Jenni McLemore, Ryan Kahlden, Monica James, Ginger Robinson, Tonya Harris, Kate Authier, Dr. David Averett, Daniel Frisby, Lyssa Ridlehuber, Kim Kriegel, Melissa Bousquet, Dr. Jerry Hollingsworth, Thomas Griffith, Erin Edmondson, Jason Venable, Jenny Bridges, Chief Wade Goolsby, Lisa Mott, Stephen Castaneda, Tray Marsh, James Southard, Officer Clayton, Officer Martin, Officer Martinez, Officer Lewis, and Officer Wafer.

Rolando Gomez made a motion for approval of Minutes from the previous meeting. Philip Gurke seconded, and the motion carried unanimously.

The Committee first heard a report from City of Waxahachie Emergency Management Director Thomas Griffith regarding lessons learned from the Robb Elementary tragedy based on information in the Texas House of Representatives report as well as ALERRT.

At 12 noon the team entered into Closed Session by general consent and unopposed announcement of presiding officer pursuant to Section 551.076 of the Government Code to deliberate:

- Active threat plan at each campus;
- Deployment of security personnel and devices related to WISD's EOP, and discussed changes to EOP;
- Summer targeted safety audit and exterior door audit (Summer 2022); and,
- Continuous exterior door audits and full tri-annual audit.

The Crisis Management Team reconvened into Open Session at 1:07 p.m.

Discussion Items:

- Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Josh Oliver.
 - Security team is fully staffed at this time; campuses will have at least one armed person at every campus and multiple at secondary campuses.
 - SRO team did scenario training on secondary campus to simulate real life active shooter and the security team will do the same training before school starts.
- Discussion regarding safety training at campuses pertaining to all hazards and threats, including the scheduling of such drills for all campuses for the 2022-23 school year.
 - All drills are to be scheduled before school starts per the Texas School Safety Center.
- Discussion regarding the visitor check-in procedures at each campus and assessing the access control procedures regarding single access points, locked instruction room doors.
 - All visitors must go through the front office – every time; campuses are setting up a way to “pre-register” before a large event to have premade visitor stickers for day of event.
- Discussion of district-wide improvements to Wi-Fi.
 - All staff will be able to login to new staff Wi-Fi access – as long as you are logged in you should have no issues with service.

- General discussion regarding upcoming tri-annual security audit which will be conducted by the district crisis management team during the 2022-23 school year.
 - Governor requested in June that districts do a targeted partial safety audit which we are in the process of wrapping up; the Committee will be responsible for the tri-annual audit; the district will also start reporting weekly exterior door audits to the state.
- Discussion of multi-hazard operations plan and potential action to approve changes.
 - State adopted that Active Threat Annex needs to be put into the EOP;
 - Thomas Griffith made a motion to add the Active Threat Annex to WISD's EOP, Jacob Perry seconded, and the motion passed unanimously.
- Discussion and possible action approve any items recommended in closed session.
 - No additional discussions or actions from closed session.

Jacob Perry made a motion to adjourn. Kim Kriegel seconded and the motion passed unanimously. The meeting adjourned at 1:26 p.m.

Notice of Regular Meeting of the WISD Crisis Management Team

Waxahachie ISD Crisis Management Team

The role of the District Crisis Management Team is to maintain and update the District Crisis Management Plan, ensure all required staff complete required training, provide tabletop drills on a regular basis, debrief and evaluate district and campus crisis response, provide leadership and support for campus staff, and provide and maintain crisis plans for all staff aligned with the District Crisis Management Plan. The District Crisis Management Team serves as the School Safety and Security Committee in compliance with Section 37.109 of the Education Code.

A meeting of the Waxahachie ISD Crisis Management Team will be held on August 3, 2022, beginning at 11:30 AM in the boardroom of the Waxahachie ISD Administration Building located at 411 N. Gibson Street, Waxahachie, TX 75165.

The subjects to be discussed or considered or acted upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice agenda.

A. CALL TO ORDER.

1. Announcement by presiding officer that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner required by law.
2. Consideration and approval of Minutes from previous meeting.

B. OPEN SESSION – REPORT

1. Report of City of Waxahachie Emergency Management Director Thomas Griffith regarding lessons learned from the Robb Elementary tragedy.

C. CLOSED SESSION.

1. Pursuant to Section 551.076 of the Government Code, the District Crisis Management Team will deliberate:
 - a. the active threat plan utilized at each campus;
 - b. the deployment, and specific occasions for implementation, of security personnel and devices, in general and specifically in relation to the district’s multi-hazard emergency operations plan (Crisis Management Plan) and discuss any potential changes to the plan under 37.108 (a) of the Education Code;
 - c. the summer targeted partial safety audit and any findings related thereto as required by the Texas Education Agency and the Texas School Safety Center prior to the beginning of the 2022-23 school year; and
 - d. the continuous exterior door audits and full tri-annual security audit of the district’s facilities required under Section 37.108 (b) of the Education Code.

D. RECONVENE TO OPEN SESSION – DISCUSSION ITEMS

1. Discussion of continued development of SRO program and security team under the leadership of Waxahachie Police Department Lt. Josh Oliver.
2. Discussion regarding safety training at campuses pertaining to all hazards and threats, including the scheduling of such drills for all campuses for the 2022-23 school year.
3. Discussion regarding the visitor check-in procedures at each campus and assessing the access control procedures regarding single access points, locked instruction room doors.
4. Discussion of district-wide improvements to Wi-Fi.

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5. General discussion regarding upcoming tri-annual security audit which will be conducted by the district crisis management team during the 2022-23 school year.
6. Discussion of multi-hazard operations plan and potential action to approve changes.
7. Discussion and possible action to approve any items recommended in closed session.

E. ADJOURN.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

July 28, 2022
1:35 PM


For the District Crisis Management Team