



Wedgeworth Elementary
405 Solon Rd.
Waxahachie, TX. 75165
972-923-4640



Campus Education Improvement Committee (CEIC)

Agenda

November 11, 2020

- 1) Call to order 4:00 PM
- 2) Introductions, Committee Purpose, Meeting Dates
- 3) Reviewed Campus Improvement Plan: Formative Review (NOVEMBER)-Made adjustments as recommended by CEIC Committee.
- 4) Campus Questions or concerns
 - I believe that the team lead teachers should have a master key in case that the grade level teachers are absent or there is a need for other teachers to have access to the science lab.
Response: Campus only has a certain number of master keys and there are not enough copies for all Team Leaders. Mr. Day is looking into district policy or expectations in regards to the master keys being distributed to Team Leaders as well as cost to make them.
 - Science Lab - are there any keys beside the one for 5th grade?
 - Are there keys for each grade level team lead?
 - Can they re-key the Science Lab so that the normal teacher keys can unlock the Science Lab?
 - 2 things .. in the past team leads have always had badge access anytime our team needed something so they could let us in. Also when we do have Saturday access this year. the front area is locked. If teachers need in the building it is because they need to make copies. It is not helpful to say we have access and we cant get to the copy room.
Response: As a result of district wide concerns with alarms going off (or not set), the limit was made that teachers will have access on Saturdays designated by campus administration. For Saturday access, Mr. Day (or administrators) contact maintenance to request teachers to have badge access. One of the administrators will turn off the alarm and set the alarm at designated time. We are trying to have the building open 1 Saturday a month. I (Mr. Day) thought the back door was unlocked based on past experiences until staff let me know the door was locked. We will make sure the back door to the office is unlocked so staff can come in the copier room.
 - Would like the time to be 9-4 so they can come work in the afternoons after kids ballgames
 - We will make sure to unlock the door to the offices when we unlock the doors on Saturdays
 - Teachers should be able to have access to the school on Saturdays. This was allowed in the past and it would be great to continue to give us access with all the work load that we are expected to do. There's just not enough hours in the school day.

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5) Open Questions or concerns:

- **Added Concern from a staff member:** Concern is that some teachers are using paras to take kids to recess and lunch which gives those teachers extra time for lunch and planning.
 - Mr. Day will find out and address this situation.
 - Paras are not for coverage of your duties during the day unless it is an emergency.
- Grades question: first you said 3 days for grades to be in then you said 5 days but the email said grades need to be updated by Monday.
 - For example: if you took grades on a Friday, don't scramble to have them in on Monday but do have them in within 3 working days.
 - Ultimately grades updated weekly... if you took a grade on Wednesday then they should be in the system by Monday.