

CEIC Meeting Agenda and Minutes Included October 14, 2020

- **Meeting began at 4:30 in the library**

- **Welcome - Sign In and Norms**
 - Derek Zandt - Principal
 - Denise Armstrong - Teacher
 - Amy Jensen - Teacher
 - Amy Newsom - Sped representative
 - Katy Curtis - Parent
 - Katy Johnson - Teacher
 - Jenni McLemore - Assistant Principal
 - Ben Bridges - Assistant Principal
 - Ryan Kahlden - Central Administrator

Mr. Zandt welcomed the members and mentioned that this was a really light agenda meeting. He also stated that since having them monthly, they should be. He also clarified to the group that he has an open door policy that allows teachers to express concerns that reduces the numbers of concerns brought to the CEIC. Mr. Zandt also told the group that he welcomed all concerns and made sure that they would be heard and answered in a timely manner.

- **View and approval of Parent Compact and Volunteer Policy**

Mr. Zandt went over both documents and reasoning behind the documents. Title I requires that we have these documents and that we are to send them out to our parents and make sure they are posted online to our website. As we discussed these documents, Ms. Curtis had concerns over the lack of training or handout on how to access skyward gradebook. She has trouble navigating through skyward family access. We as a group ask that the district sends a school messenger over how to sign up and access it. It is more important than ever that this information is sent out due to going paperless.

- **Campus/District Concerns/Issues**
 - Mr. Zandt explained that he should have more details about online learners returning Nov. 2 after the principal meeting and conference call. He would have a department leader meeting to discuss more and would be shared to staff.

- Ms. Fennell spoke up and heard of the possibility of students getting out on May 15 if minutes are met. Mr. Zandt explained that it could be the case but all teachers will still have to meet their 187 day contract. Ms. Newsom mentioned and she wondered if the students that needed extra intervention could stay those extra weeks to get that intervention. Mr. Zandt said he would put it on the next principal meeting agenda and hopefully discuss more about it.
 - Ms. Armstrong stated that advisory teachers need to ensure that they are clicking missing on the assignment in order for teachers to know that it is still missing and that students still need to complete during their advisory period.
 - Mr. Zandt said that at the next staff meeting, it will be training by the experienced teachers on how to navigate through skyward in order to use it properly. He wants all to be trained on how to send progress reports, missing assignment reports, etc. . .
 - There were no concerns that needed to go to the DEIC committee.
- **End of Meeting (5:00 pm)**