



Wedgeworth Elementary
405 Solon Rd.
Waxahachie, TX. 75165
972-923-4640



Campus Education Improvement Committee (CEIC)

CEIC Agenda

February 10, 2021

1) Call to order 4:00 PM

2) Introductions, Committee Purpose, Meeting Dates

3) Campus Questions or Concerns

A. More than one staff member has been seen talking on their phones while supposed to be on morning duty in the hallways. One has been seen numerous times with a bluetooth device as well as Facetiming almost daily. This concerns me on privacy of students as well as it being distracting from monitoring students.

- Mr. Day will review expectations with staff regarding morning duty and actively monitoring students.
- Mr. Day will work with Team Leaders to remind the team about expectations for morning duty.

B. Possible last two weeks: If students do get out of school on May 17th, our understanding is there will be some PD days or hours during that time. Please consider we need to get our rooms ready for painting over the summer which will take some time. We would also love some days to plan the first six weeks of school with our team and prep stations, intervention, and extension activities. It would also be nice if during that time we could have help from paras to replenish DRA kits.

- District leadership is starting to work on a tentative plan if students are allowed to get out of school May 17th. There will be a combination of staff work days, C&I professional development days, and Campus specific days to be determined by Mr. Day and Mrs. Heimbuch. More information will come as soon as the final decision has been made.

C. It has been mentioned on my team that many are stressing over when to find time to do the Reading Academy. Some have asked if possible could we have paras/aides come into the room to cover for a designated amount of time to let us get even a tiny portion of it done..

- Mr. Day is reviewing this and if possible will try to create an opportunity to help staff. Mr. Day will also review the due date timeline with C&I as what was provided was to help keep staff on track and not fall behind.

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4) Updated PLC Plan with CEIC and Team Leaders

- a. Mr. Day reviewed the proposed Agenda/Guide to help Team Leaders with the revised lesson planning PLC Meetings each Wednesday.
 - i) Each team will use the 4 Critical Questions as a guide for the lesson plan PLC's.
 - ii) Team Leaders will take leadership of these meetings.
 - iii) There will be a Data PLC meeting once a month.
 - iv) Administrators (Mr. Day/Mrs. Heimbuch) and Instructional Coach (Mrs. Thompson) will also attend, however their role is to listen and support, not lead these meetings.
- b. Mr. Day reviewed what will be Tightly Held (must happen each PLC) vs. Loosely Held (Team decision).
 - i) Team Leaders and CEIC members provided feedback.
- c. All Team Leaders and CEIC members were in approval of the changes that are being made with the PLC meetings. This will start next Wednesday.

5) Open Questions or concerns:

- a. Discussion was brought up regarding teachers on their planning periods having priority of copy machines during their planning time. Their time is limited and if para's or others are making copies, it takes away from their time they can make copies.
 - i) Recommendation was to put up a schedule and allow them to make copies first during their planning. This had been done previously.