

Finley CEIC notes 1-13-2021

Responses are in **red**

In attendance:

Derek Zandt, Jenni McLemore, Ben Bridges, Amy Jensen, Amy Newsom, Dana Davis, Denise Armstrong, Christopher Harrison, Katy Johnson, Deke Jones, Krystal Cortez, Lauren Fennel, Ryan Kahlden, Nickee Weyrauch, Katy Curtis

- **Welcome (Climate of school)**
 - a. Teachers and kids seem to be in good spirits
 - b. Good feedback about the restroom pass
 - c. Reminder to teachers to know specific student needs/accommodations.
 - d. Teachers: use common sense for emergencies.
 - e. Lost Restroom Passes – see an AP or Mr. Zandt

- **Minutes from November 11 Meeting**
 - a. Each member received a hard copy of the minutes to review.

- **CIP Update**
 - a. Available on the website
 - b. Updated for January
 - c. Went over the goals and updated on discipline. Lower referrals than previous two years. Discipline plan is continuing to work.

- **Campus/District Concerns (Open Forum)**
 - a. **Teacher Walkthroughs (Mr. Zandt updated)**
 - i. Teacher walkthroughs by admin have been very good. Engaged learning and teachers appear to be aligned with the pacing guide with TRS. Mr. Zandt stated that one day a week, Finley admin will have a day to only do walkthroughs. He said we have to do better about getting into classrooms and seeing our students in action.
 - b. **Principal plans (Mr. Zandt updated)**
 - i. Teachers can assign IXL to make it up or create a packet of work if IXL does not meet the objectives missed. (Example: seventh grade science) This is at teacher discretion. Teachers sign off when a student has met the requirements for his or her class. By signing off, the teacher is stating they are happy with their effort and completion.
 - ii. How do we know when kids are on a principal plan? (Mr. Zandt updated)
 - 1. Ms. Garfias will share that info with teachers if they have a student on the principal plan.
 - 2. Principal plan includes life skills (Ms. Newsom)

- c. **When students are quarantined, how are they marked in skyward? (Mr. Zandt updated)**
 - i. They are marked E19 and/or (Q). New plan started today to make sure all kids are properly marked.
 - d. **Skyward and training parents on how to set up Family Access (Mr. Zandt updated)**
 - i. We are sending out a set of skyward instructions to parents to make sure parents can access it and see report cards.
 - e. **Can we send out the paper slips to each student with the username and password for Skyward? (Mr. Zandt updated)**
 - i. Yes, front office staff will come up with a plan of action.
 - f. **When are devices coming to the campus? (Mr. Zandt updated)**
 - g. **Is Finley considered for any of the future bond money? (Mr. Kahlden/Mr. Zandt updated)**
 - i. No, but any type of needs that staff need, please get with your department leader so Mr. Zandt can put on the items for his budget meeting. Ms. Cortez asked about smart boards for teachers. Mr. Kahlden said if that is what Finley teachers would like to have, then express that with Mr. Zandt. We will need a cost estimate on how much it would cost. He said it doesn't hurt to ask.
 - ii. They are currently being cleaned and ready for junior highs. The plan is evolving. At the next secondary principal meeting, Mr. Zandt will add it to the agenda to talk about.
 - h. **Future Concerns? (Mr. Zandt updated)**
 - i. Mr. Zandt reminded us that he has an open door at all times for any concerns. Teachers also can email any admin with questions in order to know concerns ahead of time. As always, you may also reach out to a CEIC representative in order to be anonymous.
- **Adjourn – Future meetings February 10, March 17, April 14 at 4:30**