

District Education Improvement Committee Meeting Minutes

April 15, 2025

Teaching, Learning, and Innovation Building

PD Room 1

4:30 P.M. to 5:15 P.M.

The meeting was called to order at 4:30 p.m. by Assistant Superintendent of Elementary Learning Lisa Mott.

She asked the committee to review minutes from the January 14, 2025 meeting and asked for a motion for approval. The committee unanimously approved the minutes.

Mrs. Mott welcomed the committee members and gave a few brief district updates and committee members were given the opportunity to ask questions and/or give feedback.

Next, Ms. Kubin gave an overview of the Comprehensive Needs Assessment process and federal requirements. She clarified the sub-committee responsibilities and expectations for Problem Statements and goals. She also explained the relationship between the District Improvement Plan and the Scorecard. She articulated the expectation that all DEIC members would serve on one CNA sub-committee and gave members a time to ask questions or make comments about the process and expectations.

Lastly, Ms. Kubin confirmed the district received 2023-2024 carry-over funds and brief plans for expenditures. The floor was open for comments and suggestions. She also told the committee that a survey would soon go out on the district's website to receive public comment regarding the ESSA grant application for title funds.

This is the last scheduled meeting for DEIC for this school year. However, several meetings will be held for the various CNA sub committees throughout the next few months.

The meeting was adjourned by Mrs. Mott at 5:05 P.M.

**District Education Improvement Committee
Meeting Agenda**

April 15, 2025
Teaching, Learning, and Innovation Building
PD Room 1
4:30 P.M. to 5:15 P.M.

Call to Order

Welcome and District Updates

Annual Comprehensive Needs Assessment Training

Title Funds Update and Planning

Adjournment

District Education Improvement Committee

April 15, 2025
TLI Building PD#1
4:30 P.M.

DEIC Agenda

Welcome and Good Things

Comprehensive Needs Assessment for 2025-2026

Title Funds Budget Updates and Planning

Welcome & Good Things!



Comprehensive Needs Assessment

- Overview
 - Committee Responsibilities
 - Relation to Scorecard
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Why are we here?

It's the law!

TEC Chapter 39, Sections 11.25(a)(1-2) and 11.253 - Elementary and Secondary Education Act/No Child Left Behind/2015 Every Student Succeeds Act

CNA Committee Leads

- Demographics -
- Student Learning -
- Processes and Programs -
- Perceptions -

District Improvement Plan/Scorecard

- Any spending of federal funds **MUST** be connected to the CNA and a strategy in the DIP/Scorecard
- Strategies must be evaluated, at least, four times per year

Comprehensive Needs Assessment(District level)

- Must be written and established at the start of the school year, but can be revised anytime
- Must be the reason behind district improvement strategies under the Scorecard Priorities
- Committees must consist of a variety of school personnel representing all student groups, parents and community members
- Specific needs must be presented as a Problem Statement
- Must be revisited/revised/evaluated four times per year

Process & Committee Responsibilities

- Create four committees: Demographics, Perceptions, School Processes and Programs, Student Learning
- Committees meet to review guiding questions and pull data, etc.
- Analyze trends and patterns
- Identify Strengths and Problems Areas
- Complete Summary, Strengths and create Problem Statements
- Deadline early June

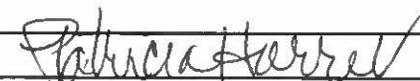
Title Funds Budgets Updates and Planning

- Expenditures and Formative Review
- 2023-2024 Carry-over
- ESSA Application Public Notice

District Education Improvement Committee 2024-25

Meeting Date: April 15, 2025 at 4:30 p.m.

TLI 51 Northgate Drive

Committee Role	Name	Position	Signature
Principal	Ginger Aleman ✓	Elementary Principal	
Other School/District Leaders	David Averett ✓	Associate Superintendent	
Teacher	Timothy Avery ✓	Teacher - Secondary	
Specialized Instructional Personnel	Bonnie Bearden ✓	Dyslexia Therapist	
Other School/District Leaders	Kam Bridgers ✓	Director of Child Nutrition	
Teacher	Rick Bruce ✓	Teacher - PE	
Teacher	Brittni Chapman ✓	Teacher - Secondary(HSoC)	
Teacher	Daniel Coker ✓	Teacher - Secondary	
Teacher	Debra Cowger ✓	Teacher - Secondary	
Teacher	Stacey Cremer ✓	Teacher-Secondary	
Teacher	Jenifer Cunningham ✓	Teacher - Secondary	
Teacher	Cindy Delgado ✓	Teacher - Elem.	
Principal	Rusty East ✓	Secondary Principal	
Teacher	Lisa Elias ✓	Teacher - Elem.	
Other School/District Leaders	Tony Escoto ✓	Associate Principal	
Teacher	June Flowers ✓	Teacher - Sp. Ed. (PreK)	
Specialized Instructional Personnel	Bridget Glass ✓	Counselor	
Teacher	Patty Harris ✓	Teacher - Elem.	
Teacher	Melissa Harwell ✓	Teacher - Elem.	
Teacher	Allyson Hauptman ✓	Teacher - Secondary	
Other School/District Leaders	Stephanie Heimbuch ✓	Asst. Supt. of Learning	
Teacher	Amber Herod ✓	Teacher-PreK.	
Teacher	Jessica Hinds ✓	Teacher - Elementary	
Teacher	Amber Huckabee ✓	Teacher - Secondary	

Committee Role	Name	Position	Signature
Teacher	Kristen Hughes ✓	Teacher - Elem.	
Teacher	Jeremiah Iepert ✓	Teacher - Elementary Fine Arts	<i>Jeremiah Iepert</i>
Teacher	Tanya Jones ✓	Teacher - Secondary	<i>Tanya Jones</i>
Teacher	Lecon Juarez ✓	Teacher - Elem.	<i>Lecon Juarez</i>
Other School/District Leaders	Christi Kubin ✓	Director of Federal Programs & Grants	<i>Christi Kubin</i>
Teacher	Tyler Leever ✓	Teacher - Elem.	Present per C. Kub
Teacher	Leah Lovett ✓	Teacher - Elementary	
Teacher	Karina Martinez ✓	Teacher - Dual Language	
Parent Representative	Shawna Mathis ✓	Parent	
Other School Leaders	Jenni McLemore ✓	Asst. Principal - Jr. High	<i>Jenni McLemore</i>
Teacher	Randi McMillin ✓	Teacher - Elem.	<i>Randi McMillin</i>
Specialized Instructional Personnel	Ricki Morrow ✓	Counselor	
Other School/District Leaders	Lisa Mott ✓	Assistant Superintendent of Elementary Leadership	
Principal	Jacob Perry ✓	Principal - High School	
Parent Representative	Ryan Pitts ✓	School Board Trustee	
Teacher	Dorianna Quinones-O'Neal ✓	Teacher-Interventionist(Elem.)	
Other School/District Leaders	Ginger Robinson ✓	Director of Ed. Support & Counseling	<i>Ginger Robinson</i>
Teacher	Mary Schueler ✓	Teacher - Sp. E.(Elem.)	
Teacher	Laura Schweizer ✓	Teacher - Elem	
Teacher	Kim Selby ✓	Teacher - PreK	<i>Kim Selby</i>
Specialized Instructional Personnel	Nicole Shafferman ✓	Librarian	
Paraprofessionals	Gwendolyn Smith ✓	Paraprofessional-Elem.	<i>Gwen Smith</i>
Other School/District Leaders	Lynda Solis ✓	Director of Bilingual & ESL	
Community Partner	Patrick Souter ✓	Community Representative	
Teacher	Layla Street ✓	Teacher - Elementary	
Teacher	Courtney Sutton ✓	Teacher - Elem.	
Other School/District Leaders	Gloria Walker ✓	Coordinator of ESL	<i>Gloria Walker</i>
Teacher	Amy Washington ✓	Teacher - HSOC	
Specialized Instructional Personnel	Elizabeth Winn ✓	Dyslexia Therapist	